

Where will I send my school information (schedules, etc)?

Once you have been approved, you can fax the information to 515-242-0495 or mail it to:

UI Service Center-TEB
P O Box 10332
Des Moines IA 50306-0332

How do I continue to qualify?

You will need to show continued progress and attendance in the classes. We will contact you periodically to provide us with your class schedules and progress.

Do I have to get all A's?

No, you just need to show us that you are attending your training and showing satisfactory progress. We will need you to provide your class schedules while you are receiving the benefits.

REPORT CARD				
GRADING PERIOD	1	2	3	4
BEHAVIOR	A			
WORKING/LEARNING HABITS	A			
WORKING/LEARNING	C			
WORKING/LEARNING	B			
WORKING/LEARNING	B			
ATT	A			
WELL	A			
PERSONAL/LEARNING	C			
Overall Grade	B			

Training Opportunities

You can go to school and still receive unemployment insurance benefits!



We now have 2 options available for training:

- Department Approved Training (DAT)
- Training Extension Benefits (TEB)

What's the Difference?

Department Approved Training (DAT)

You may receive benefits if you are attending school or a training course if approved by Iowa Workforce Development. You must make a written application for DAT using the form provided in this publication. If available when you apply for benefits, provide the name of the school, type of training, class schedule, and the beginning and ending dates of training. Most requests for DAT will be approved if the training has a substantial curriculum. Approval or denial is always in writing and you may appeal if you are denied.

While attending approved training, you do not have to be available for work or search for work to continue to be eligible for benefits. However, you are required to file your weekly continued claims in order to continue to receive benefits.



Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to individuals with disabilities.
For deaf and hard of hearing, use Relay 711.



70-9661 (06-09)

If you stop training for any reason, you must notify Iowa Workforce Development and must immediately search for work as instructed.

DAT will not pay for your schooling, books or expenses. The program allows you to continue to receive regular and extension benefits while you are attending training.

If you are filing for Trade Adjustment Assistance, you need to check with that program coordinator as requirements are slightly different.

Training Extension Benefits (TEB)

Training extension benefits are available to individuals:

- who meet the eligibility requirements for unemployment benefits,
- who are laid-off or voluntarily separated from a declining occupation or involuntarily separated as a result of a permanent reduction of operations at the individual's last place of employment.

In addition to the above requirements:

- your training must be for an occupation that is considered to be a High Demand Occupation (HDO) as defined by Iowa Workforce Development, or
- a high-tech occupation or training approved under the Workforce Investment Act (WIA), or
- you must be working towards a GED in an approved program.

Are Training Extension Benefits (TEB) the same as Department Approved Training (DAT)?

No, because if you qualify under this program, you could receive up to an additional 26 weeks of benefits after your regular and extension benefits have exhausted. These benefits are only payable while you are going to school. **If you discontinue school, TEB is no longer available.**

If I am on DAT and run out of benefits, can I qualify for TEB?

TEB is only payable after you have exhausted all payments on regular and extension unemployment insurance benefits. Your

DAT must meet the specific requirements for TEB. Your application for TEB must be received before the end of your benefit year.

What kinds of training will qualify?

- Occupations that are on the Department's list of High Demand Occupation (HDO) jobs.
- High tech occupations.
- Training programs approved by Workforce Investment Act providers.
- Approved GED programs



What do I have to do?

Fill out the attached form and contact your local Workforce Center to apply for the program.

What information will I need?

We will need the name and address of your school, the dates of your classes, and a copy of your class schedule or enrollment verification.

Can I get financial aid?

Your local workforce center can help you research and find financial aid information, but you should also check out these websites: www.opportunity.gov, www.iowacollegeaid.org and <http://.icansucceed.org>. The Iowa College Student Aid Commission can also be reached toll-free at 1-877-272-4456. All Iowa colleges have financial aid offices that can help you apply for a Pell Grant scholarship. Pell Grant applications are available 24/7 at www.fafsa.ed.gov or by calling 1-800-4-FED-AID (1-800-433-3243) during business hours. You will need to report last year's income when applying, but your educational institution can adjust your eligibility to reflect your current circumstances.

Additional information on the program is available at www.iowaworkforce.org/trainingextensionbenefits.