

EFFECTIVE COMMUNICATIONS

Employees will learn how effective communications is important to their success on the job and in their personal life.

Effective communication includes:

- listening
- Non-verbal's
- Recognizing barriers
- Making clear requests
- Looking at our own unresolved

Meeting Details

Date: December 18, 2015

Time: 9:00 am to 12:00 am

**Location: Job Corp Auditorium
10 Opportunity Dr., Denison, Ia**

Cost: \$250.00 per business

**To register : email Sherri at
Sherri.Vaughn@iwd.iowa.gov**

Or call 712-792-2685

