

You're Hired!

Recruiting in a Tight Labor Market and Successful Interviewing Strategies

Brought to you by Employers' Council of Iowa, Forest City Economic Development, Winn-Worth Betco and Hancock County Economic Development Corp.

In this workshop, businesses will learn:

- How to get an edge on competitors when recruiting in a tight labor market
- How to write an ad, not a job description
- Tools to determine job title, responsibilities, wage range, preferred NCRC level and more
- Keywords that work, tips for using Iowa Jobs
- Call to action and candidate follow up
- Types of interviews, determining the best style for the business/jobs
- Best practices – establishing rapport, verbal/nonverbal communication, realistic job preview, note taking, follow up
- Discovery – using standard vs behavioral/situational questions to determine fit
- Avoiding the landmines - tips and tools for a safe/consistent interview process

Meeting Details

Wednesday, May 4, 2016

11:30 am — 2:00 pm

Location:

Waldorf University

Salveson Hall Ballroom

106 S 6th Street, Forest City

Lunch will be provided.

Space is limited so reserve your seat today!

Registration is requested by Thursday, April 28. Contact Jennifer Andrade at 641-422-1524 x44529 or email jennifer.andrade@iwd.iowa.gov.

